



ROP REQUEST FOR FIELD TRIP

Requested by: _____ Today's Date: _____
(Instructor)

ROP Class: _____

Trip Destination: _____
(Name)

(Address) (City)

Requested for: _____ (Day of week) _____ (Date of trip)

Leave from: _____ at _____
(Location) (Time)

Return to: _____ at _____
(Location) (Time)

Mode of Transportation: **High School Students May NOT Drive Themselves**

Bus BART Other _____

Estimated Cost of Transportation: _____

Additional Expenses: _____

Students will learn three outcomes:

1. _____
2. _____
3. _____

Directions:

- ☛ Complete "Request for Field Trip" form and submit to ROP Principal for signature at least **two (2) weeks before field trip**. A copy will be returned to you.
- ☛ Follow your district's procedures for securing a substitute and the required parent permission forms.

Field Trip approved by: _____ Date: _____
(Student Programs Principal's Signature)

