

**\*\*\*Please Note Time and Location of Meeting\*\*\***

**CONTRA COSTA COUNTY BOARD OF EDUCATION**  
County Office of Education, Board Room, 3<sup>rd</sup> Floor  
77 Santa Barbara Road, Pleasant Hill, CA 94523  
925/942-3380

**Wednesday, December 8, 2010**  
**Starting Time: 6:00 p.m.**

**BOARD OF EDUCATION**

Pamela M. Mirabella, <b>Vice President</b>	Trustee Area 1
Ellen M. Elster.	Trustee Area 2
Daniel A. Gomes	Trustee Area 3
Richard P. Asadoorian	Trustee Area 4
Cynthia T. Ruehlig	Trustee Area 5

**COUNTY SUPERINTENDENT OF SCHOOLS**

Joseph A. Ovick, Ed.D.

*To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards are located at the entrance to the Board Room and should be turned in to the Clerk to the Board. \*The president may limit each speaker to three minutes and/or set a limit of twenty minutes for all speakers on any one subject. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on that item may occur. The projected timeline is a projection only, not a limitation on the length of any agenda item, and may be revised at the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County Office of Education to a majority of members of the Board of Education less than 72 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, California, during normal business hours. The County Board of Education will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk to the Board at least 48 hours before the meeting at 925/942-3380.*

**AGENDA**

**PROJECTED  
TIMELINE**

**ORDER OF BUSINESS**

**6:00 p.m.**

**1. CALL TO ORDER**

**1.1 Pledge of Allegiance**

**1.2 Oath of Office – Trustees, County Board of Education**

*Joseph A. Ovick, Ed.D., County Superintendent of Schools, will administer the Oath of Office to Ellen Elster, Area 2 Trustee, and Richard Asadoorian, Area 4 Trustee; and Walter Ruehlig, Trustee, Antioch Unified School District, will administer the Oath of Office to Cynthia Ruehlig, Area 5 Trustee.*

**1.3 Oath of Office – County Superintendent of Schools**

*County Board of Education Area 2 Trustee Ellen Elster will administer the Oath of Office to Joseph A. Ovick, Ed.D., County Superintendent of Schools.*

**1.4 Reorganization of the Board**

*The Board will nominate and vote for candidates to fill the following 2010/2011 positions on the Board: President, Vice President, and Clerk.*

*A brief reception with refreshments will follow the reorganization of the Board.*

<p><b>6:20 p.m.</b></p>	<p><b>2. OPENING PROCEDURES</b>                  2.1 Roll Call                  2.2 Agenda Review and Adoption</p>	<p><b>Discussion/Vote</b></p>
<p><b>3 min/speaker*</b></p>	<p><b>3. PUBLIC COMMENT</b>                  3.1 Items on the Agenda                  3.2 Items of Interest to the Public</p>	
	<p><b>4. CLOSED SESSION</b></p>	<p><b>None</b></p>
	<p><b>5. RECOGNITIONS</b></p>	<p><b>None</b></p>
<p><b>6:22 p.m.</b> (Time Approx.)</p>	<p><b>6. PUBLIC HEARINGS</b></p> <p><b>6.1 Public hearing relative to Initial Proposal from the Contra Costa County Schools Education Association/CTA/NEA for Full Agreement and relative to Initial Management Proposal for Full Agreement with Representatives of the Certificated Unit</b></p> <p><i>Administrative Regulation 4135.31(a) provides for public hearing of collective bargaining proposals.</i></p>	
<p><b>6:24 p.m.</b></p>	<p><b>7. ADMINISTRATIVE ITEMS - Action and/or Information</b></p> <p><b>7.1 Superintendent (Ovick)</b></p> <p><b>7.1.1 Superintendent's Report</b></p>	<p><b>Information</b></p>
<p><b>6:27 p.m.</b></p>	<p><b>7.2 Business and Administrative Services</b></p> <p><b>7.2.1 Consider approval of the 2010-11 First Period Interim Report of the County School Service Fund Budget</b></p> <p><i>The California Education Code provides that each school district and county office complete an interim financial report as of October 31 for review at a Board meeting within 45 days of October 31. The Report details the financial condition of the County Office and compares current year projected expenditures and revenues to the Board-approved Operating budget. The Report provides for a Positive Certification that the County Office will end the 2010-11 fiscal year with a positive cash balance and an overall positive fund balance.</i></p>	<p><b>Discussion/Vote</b></p>
<p><b>6:37 p.m.</b></p>	<p><b>7.2.2 Update on the County School Service Fund (CSSF) Investment Activities</b></p> <p><i>Bill Clark, Associate Superintendent, Business Services, will give an update on the County School Service Fund (CSSF) Investment Activities for the quarter ending September 30, 2010.</i></p>	<p><b>Information</b></p>
<p><b>6:42 p.m.</b></p>	<p><b>7.2.3 Consider adoption of Board Resolution No. 8-10/11 to verify Certificate of Signatures of person or persons authorized to sign orders drawn on the funds of the county office and Notice of Employment as defined on the Certificate</b></p> <p><i>School districts required to hold an annual organizational meeting in December need to adopt a new Certificate of Signatures Resolution. The effective period is December 8, 2010, through December 31, 2011.</i></p>	<p><b>Discussion/ Roll Call Vote</b></p>

6:45 p.m.	<p><b>7.2.4 Consider adoption of Board Resolution No. 9-10/11 in the Matter of Opening a Checking Account with the Contra Costa Federal Credit Union for the purpose of receiving eScrip donations for Marchus School</b></p>	Discussion/ Roll Call Vote
	<p><i>A proven resource for fundraising, eScrip contributes a percentage of purchases made at participating business partners with grocery loyalty cards, credit cards, and debit/ATM cards to one's choice of school, group, or organization. Marchus School has registered to be a participant in this fundraising resource, and funds raised will be deposited directly in the Contra Costa Federal Credit Union checking account.</i></p>	
6:47 p.m.	<p><b>7.2.5 Consider adoption of Board Resolution No. 10-10/11 in the Matter of Depository Services with Bank of the West for the purpose of identifying authorized signators for the Contra Costa County Superintendent of Schools revolving fund and merchant banking pass-through fund</b></p>	Discussion/ Roll Call Vote
	<p><i>This resolution identifies authorized signators for the Bank of the West revolving fund for the County Superintendent of Schools.</i></p>	
6:49 p.m.	<p><b>7.2.6 Staff Report (Clark)</b></p>	Information
	<p><b>7.3 Educational Services</b></p>	
6:52 p.m.	<p><b>7.3.1 Staff Report (Comfort)</b></p>	Information
	<p><b>7.4 Human Resources</b></p>	
6:55 p.m.	<p><b>7.4.1 Staff Report (Sakata)</b></p>	Information
	<p><b>7.5 Communications</b></p>	
7:00 p.m.	<p><b>7.5.1 Staff Report (Marshburn)</b></p>	Information
	<p><b>7.6 Technology Systems</b></p>	
7:03 p.m.	<p><b>7.6.1 Staff Report (Carey)</b></p>	Information
	<p><b>7.7 Board</b></p>	
7:06 p.m.	<p><b>7.7.1 Legislative Update</b></p>	Information
	<p><i>There will be a review of current legislation regarding educational matters.</i></p>	
7:07 p.m.	<p><b>7.7.2 Consider adoption of 2011 Proposed Schedule of Regular Meetings of the County Board of Education</b></p>	Discussion/Vote
	<p><i>The Board will review and may recommend changes to its 2011 Proposed Schedule of Regular Meetings before considering final approval.</i></p>	
7:12 p.m.	<p><b>7.7.3 Consider approval of minutes of November 10, 2010</b></p>	Discussion/Vote
	<p><i>The Board will consider approving the minutes from the November 10, 2010, Board meeting.</i></p>	
7:13 p.m.	<p><b>8. CONSENT ACTIONS</b>  <i>By single motion, the Board approves/adopts/accepts/grants the following items or actions which reflect application of Board Policy and California Education Code. Any items marked "Consent" may be moved from the list at the option of a Board member or the Superintendent and acted on separately.</i></p>	Vote

**8.1 Consider acceptance of public gifts**

*The following have been donated to the Contra Costa County Office of Education: \$2,500 from Mr. and Mrs. J. Cochran for East County Student Programs at Liberty Transition; \$1,500 from the Foundation of the Rotary Club of Alamo, California, to Central County Programs at Mauzy; \$200 from David and Diane Larson for Floyd I. Marchus School; and The Language Master Program (estimated value \$200) from Sharilynn Russo for Floyd I. Marchus School.*

**8.2 Consider approval of applications for Temporary County Certificates**

*Educ. Code sections 44332 and 44332.5 authorize the issuance of Temporary County Certificates (TCCs) and the payment of warrants to individuals who hold the TCC.*

**8.3 Consider granting of a Contra Costa County High School Diploma to high school student MM 1-12/08/2010**

*Mt. McKinley Principal Rebecca Corrigan has certified that high school student MM 1-12/08/2010 has met all the requirements to receive a Contra Costa County High School Diploma.*

**8.4 Consider granting of a Contra Costa County High School Diploma to high school student MM 2-12/08/2010**

*Mt. McKinley Principal Rebecca Corrigan has certified that high school student MM 2-12/08/2010 has met all the requirements to receive a Contra Costa County High School Diploma.*

**8.5 Consider granting of a Contra Costa County High School Diploma to high school student MM 3-12/08/2010**

*Mt. McKinley Principal Rebecca Corrigan has certified that high school student MM 3-12/08/2010 has met all the requirements to receive a Contra Costa County High School Diploma.*

**8.6 Consider granting of a Contra Costa County High School Diploma to high school student MM 4-12/08/2010**

*Mt. McKinley Principal Rebecca Corrigan has certified that high school student MM 4-12/08/2010 has met all the requirements to receive a Contra Costa County High School Diploma.*

**8.7 Consider granting of a Contra Costa County High School Diploma to high school student MM 5-12/08/2010**

*Mt. McKinley Principal Rebecca Corrigan has certified that high school student MM 5-12/08/2010 has met all the requirements to receive a Contra Costa County High School Diploma.*

**8.8 Consider granting of a Contra Costa County High School Diploma to high school student MM 6-12/08/2010**

*Mt. McKinley Principal Rebecca Corrigan has certified that high school student MM 6-12/08/2010 has met all the requirements to receive a Contra Costa County High School Diploma.*

**8.9 Consider granting of a Contra Costa County High School Diploma to high school student MM 7-12/08/2010**

*Mt. McKinley Principal Rebecca Corrigan has certified that high school student MM 7-12/08/2010 has met all the requirements to receive a Contra Costa County High School Diploma.*

**8.10 Consider granting of a Contra Costa Adult School Diploma to adult school student CCAS 1 12-08-10**

*Contra Costa Adult School Principal Tom Scruggs has certified that adult school student CCAS 1 12-08-10 has met all the requirements to receive a Contra Costa Adult School Diploma.*

**8.11 Consider granting of a Contra Costa Adult School Diploma to adult school student CCAS 2 12-08-10**

*Contra Costa Adult School Principal Tom Scruggs has certified that adult school student CCAS 2 12-08-10 has met all the requirements to receive a Contra Costa Adult School Diploma.*

**8.12 Consider granting of a Contra Costa Adult School Diploma to adult school student CCAS 3 12-08-10**

*Contra Costa Adult School Principal Tom Scruggs has certified that adult school student CCAS 3 12-08-10 has met all the requirements to receive a Contra Costa Adult School Diploma.*

**7:14 p.m.**

**9. CORRESPONDENCE/EVENTS CALENDAR**

**Information**

**9.1 Correspondence:** *Letter dated November 9, 2010, to Board members from Dennis M. Diemer, General Manager, East Bay Municipal Utility District, with which a copy of East Bay Water 2010 was enclosed; letter dated November 23, 2010, that had been cc'd to the CCCOE Board president from Steven Gourley, Esq., President, Culver City School Board, to Frank Pugh, President CSBA, requesting that he resign as well as all members of the board who were in office at the time that Mr. Plotkin's contract was approved.*

**9.2 Calendar of Events:** *Dec. 8 – CC Adult School Qtly. Awards Ceremony, 9:30 – 10:30 a.m., West Co. Detention Facility; Dec. 9 – CC Adult School Qtly. Awards Ceremony, 10:30 a.m. – 12:00 p.m., Marsh Creek Det. Facility.*

**7:15 p.m.**

**10. BOARD REPORTS OF ACTIVITIES**

**Information**

*In addition to written reports, Board members may present oral reports of their activities.*

**11. ADJOURNMENT**

***The next regular meeting of the County Board of Education will be on Wednesday, January 12, 2011, at 6:00 p.m. at the County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA. Agenda items for this meeting should be submitted to the Clerk to the Board no later than 5:00 p.m., Wednesday, January 5, 2011.***