

## **MINUTES**

January 18, 2017

### **MEMBERS**

Fatima Alleyne, Area 1 Trustee  
Christine Deane, Area 2 Trustee  
Vikki Chavez, Area 3 Trustee  
Mike Maxwell, Area 4 Trustee  
Jeff Belle, Area 5 Trustee

### **ABSENT**

None

### **STAFF PRESENT**

Karen Sakata, Superintendent  
Pamela Comfort, Deputy Superintendent  
Bill Clark, Associate Superintendent, Business Services  
Katie Gaines, Assistant Superintendent, Human Resources  
Terry Koehne, Chief Communications Officer  
Mac Carey, Chief Technology Officer

### **1. CALL TO ORDER**

President Maxwell called the meeting to order at 5:01 p.m.

### **2.3 Agenda Review and Adoption**

Deane moved, Belle seconded, and the Board voted 5-0-0 to adopt the agenda as amended. Ms. Alleyne asked to pull the minutes of December 15, 2016 from the Consent Agenda.

Ayes: Belle, Alleyne, Chavez, Deane, Maxwell

Noes: None

Abstain: None

Absent: None

### **3. CLOSED SESSION - None**

### **4. RECOGNITIONS**

Deane moved, Alleyne seconded, and the Board voted 5-0-0 to approve granting diplomas to the following students.

Ayes: Belle, Alleyne, Chavez, Deane, Maxwell

Noes: None

Abstain: None

Absent: None

4.1 Consider Granting of a Contra Costa County High School Diploma to High School Student GGCS 1-1/18/2017 (COMFORT)

4.2 Consider Granting of a Contra Costa County High School Diploma to High School Student GGCS 2-1/18/2017 (COMFORT)

4.3 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS 1-1/18/2017 (COMFORT)

## **5. PUBLIC COMMENT**

## **6. PUBLIC HEARINGS**

### **6.1 Public Hearing - Petition to Renew the Making Waves Academy Charter School (CLARK)**

Alton Nelson, Chief Executive Officer, Making Waves Academy Charter School, shared a PowerPoint presentation. He introduced staff members and a student from the school and answered questions from Board members.

### **6.2 Public Hearing - Court and Community Schools College Readiness Block Grant Plan of Expenditures 2016-2017 (COMFORT)**

Deputy Superintendent Comfort shared information regarding the Court and Community Schools College Readiness Block Grant Plan of Expenditures. She and Lynn Mackey, Senior Director, Educational Services, answered questions from Board Members.

## **7. CONSENT AGENDA**

Belle moved, Alleyne seconded, and the Board voted 5-0-0 to approve the Consent Agenda as amended. (Pulled - 7.2 Board meeting minutes)

Ayes: Belle, Alleyne, Chavez, Deane, Maxwell

Noes: None

Abstain: None

Absent: None

7.3 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS 2-1/18/2017 (COMFORT)

7.4 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS 3-1/18/2017 (COMFORT)

7.5 Williams Uniform Complaint Second Quarterly Report (COMFORT)

### **Pulled from Consent**

7.2 Board Meeting Minutes - December 15, 2016

Dr. Alleyne asked that changes and a correction be made to the minutes. Superintendent Sakata suggested discussing the content of the minutes at the Board's upcoming workshop on February 1. Board members were in agreement. The minutes were tabled.

The Board recessed at 6:51 p.m. and returned to Open Session at 6:59 p.m.

## **8. SUPERINTENDENT'S UPDATE**

Highlights from Superintendent Sakata's activities included visiting the Making Waves Academy Charter School with Dr. Alleyne and Ms. Chavez. She announced the reception for former Board members, Pamela Mirabella and Daniel Gomes will take place on January 30, 2017.

## **9. BUSINESS/ACTION ITEMS**

### **9.1 Presentation on Integrating Technology into the Classroom (COMFORT)**

Nicholas Zefeldt, Coordinator, and Steve Bateman, Manager, Educational Technology/Curriculum Integration, presented an overview of Curriculum and Instruction's Instructional Technology Integration. They described their work with districts in supporting technology integration into the subject areas - including coding. They also described the software subscription services hosted by CCCOE under Ed1Stop portal.

### **9.2 Consider Approval of the Single Plan for Student Achievement for Schools that Receive Federal Funding through the Consolidated Application (COMFORT)**

California Education Code (EC 64001 a) requires each school receiving funds through the Consolidated Application to develop a Single Plan for Student Achievement (SPSA). Each school must have a school site council involved in the creation and approval of these plans. The stated purpose of the SPSA is to improve the academic performance of all pupils. These plans must also be approved by the local governing board. The two plans enclosed for consideration are:

- Contra Costa Juvenile Court School
- Golden Gate Community School

Lynn Mackey, Senior Director, Educational Services, and Margo Olson, Administrator, Student Programs, shared information about the process.

Dr. Alleyne asked to table the item in order to give the Board time to review information. This item will come back to the February 1, 2017 Board meeting.

### **9.3 Williams Complaint – Second Quarterly Report**

Pamela Comfort, Deputy Superintendent, reported that for the second quarter of this school year ending on December 30, 2016 there were no complaints filed in any of the areas for any schools within the Contra Costa County Office of Education Student Programs division. Presented as information only.

### **9.4 Investment Activities (CLARK)**

Bill Clark, Associate Superintendent, Business Services, provided an update on the County School Service Fund (CSSF) Investment Activities for the quarter ending September 30, 2016

### **9.5 State Budget Review (CLARK)**

Bill Clark, Associate Superintendent, Business Services, provided information regarding the State budget for 2017-18

### **9.6 Board Policy Committee (CLARK)**

Alleyne moved, Belle moved, and the Board voted 5-0-0 to appoint Ms. Deane and Ms. Chavez to serve on the Board Policy Committee.

Ayes: Belle, Alleyne, Chavez, Deane, Maxwell  
Noes: None  
Abstain: None  
Absent: None

### **9.7 Consider Attendance at National School Boards Association (NSBA) Conference**

Belle moved, Alleyne seconded, and the Board voted 2-3-0 to send one Board member to the NSBA Conference.

Ayes: Belle, Alleyne  
Noes: Chavez, Deane, Maxwell  
Abstain: None  
Absent: None

### **10. CABINET MEMBER UPDATES**

Deputy Superintendent, Pamela Comfort, provided LCAP training at the COE on January 9. She visited Mt. McKinley Court School with Dr. Alleyne and Lynne Mackey, Senior Director, Educational Services. She also attended a strategic planning session for Parolee Education. Associate Superintendent, Business Services, Bill Clark, visited Making Waves Academy Charter School with Dr. Alleyne and Ms. Chavez. Chief Communications Officer, Terry Koehne, shared information on the COE Attendance Awareness Campaign, which includes student artwork on the back of buses called "bus tails". A toolkit to help educators with post-election issues has been posted on the website.

### **11. LEGISLATIVE UPDATE**

Mr. Belle shared information and the status of Bills for the following; minimum wage, California as a sanctuary state, gender neutral bathrooms, and student athletes – concussion rules.

### **12. EVENTS CALENDAR**

#### **SPECIAL OLYMPICS BASKETBALL EVENTS**

##### **East County Schools Partnership Program**

**Friday, February 3, 2017**

Freedom High  
1050 Neroly Rd., Oakley

**Friday, February 24, 2017**

**Heritage High**  
101 American Ave., Brentwood

##### **West County Schools Partnership Program**

**Friday, January 13, 2017**

San Ramon Valley High (Tournament Only)  
501 Danville Blvd., Danville

**Thursday, January 19, 2017**

**Monte Vista High**  
3131 Stone Valley Rd., Danville

**Thursday, March 2, 2017**

**Los Cerros Middle**  
968 Blemer Rd., Danville

#### **ACADEMIC DECATHLON EVENTS**

February 4, 2017

Objective Tests and Super Quiz Relay  
Los Medanos College, Pittsburg  
8:00 a.m. - 3:45 p.m.

January 18, 2016  
Unadopted Minutes

February 4, 2017  
Awards Ceremony  
CCCOE - Board Room  
6:00 - 7:30 p.m.

### Board Meeting Dates for 2017

	MEETING DATE	TIME
<b>Board Meeting</b>	January 18	5:00 p.m.
	February 1	5:00 p.m.
	February 15	5:00 p.m.
	March 1	5:00 p.m.
	March 15	5:00 p.m.
	April 5	5:00 p.m.
	May 3	5:00 p.m.
<b>Budget Workshop</b>	<b>May 17</b>	<b>4:00 p.m.</b>
	May 17	6:00 p.m.
<b>Budget Workshop</b>	<b>June 7</b>	<b>4:00 p.m.</b>
	June 7	6:00 p.m.
	June 21	5:00 p.m.
	July 12	5:00 p.m.
	August 9	5:00 p.m.
	September 6	5:00 p.m.
	September 27	5:00 p.m.
	October 4	5:00 p.m.
	October 18	5:00 p.m.
	November 8	5:00 p.m.
	December 13	5:00 p.m.

### 13. BOARD REPORTS

Ms. Deane announced upcoming CCCSBA events. Dr. Alleyne and Ms. Chavez visited Making Waves Charter Academy. Dr. Alleyne met with Matt Duffy, Superintendent of West Contra Costa Unified School District. She also met with the United Teachers of Richmond and visited Golden Gate and Mt. McKinley schools. Mr. Belle met with CTA and the Charter Schools Association. Mr. Maxwell met with individuals for and against the succession of schools in the Northgate area.

Meeting adjourned at 9:00 a.m.