

**Contra Costa County Board of Education**

**MINUTES**

Board Meeting  
October 21, 2020

**MEMBERS**

Dr. Fatima Alleyne, Area 1 Trustee  
Sarah Butler, Area 2 Trustee  
Vikki Chavez, Area 3 Trustee  
Mike Maxwell, Area 4 Trustee  
Annette Lewis, Area 5 Trustee

**STAFF PRESENT**

Lynn Mackey, Superintendent  
Bill Clark, Deputy Superintendent, Business Services  
Cheryl Cotton- Assistant Superintendent, Human Resources  
Marsha Tokuyoshi- Senior Director, Educational Services  
Nyere DaSilva- Coordinator, Teacher Induction Program  
Charise DeCoito- Coordinator, Teacher Induction Program  
Nick Berger- Senior Director, Student Programs  
Marcus Walton- Director, Communications

**1. CALL TO ORDER**

Board President, Vikki Chavez called the meeting to order at 5:00 p.m.

**2. GENERAL INFORMATION**

**2.1 General Information**

**3. OPENING PROCEDURES**

**3.1 Roll Call**

All Board Members are present

**3.2 Agenda Review and Adoption**

Dr. Alleyne moved, Maxwell seconded and the Board voted 5-0-0 to adopt the agenda as presented.

Ayes: Alleyne, Butler, Chavez, Lewis, Maxwell

Noes: None

Absent: None

**4. CLOSED SESSION**

**4.1 NONE**

**5. RECOGNITIONS**

**5.1 Resolution #9-20/21- Native American History Month**

Lewis moved, Dr. Alleyne seconded and the Board voted 5-0-0 to adopt the resolution as presented.

Ayes: Alleyne, Butler, Chavez, Lewis, Maxwell

Noes: None

Absent: None

**5.2 Resolution #10-20/21- Homeless Youth Awareness Month**

Dr. Alleyne moved, Lewis seconded and the Board voted 5-0-0 to adopt the resolution as presented.

Ayes: Alleyne, Butler, Chavez, Lewis, Maxwell  
Noes: None  
Absent: None

**6. CONSENT AGENDA**

**6.1 Consent Agenda**

**6.2 Board Meeting Minutes – October 7, 2020**

**6.3 Review of Williams Uniform Complaint Quarterly Report (BERGER)**

Dr. Alleyne moved, Butler seconded and the Board voted 5-0-0 to adopt the Consent Agenda as presented.

Ayes: Alleyne, Butler, Chavez, Lewis, Maxwell  
Noes: None  
Absent: None

**7. PUBLIC COMMENT**

**7.1 Public Comment**

No Public Comments have been received for 7.1

**8. PUBLIC HEARINGS**

**8.1 Public Hearing- Contra Costa School of Performing Arts (TOKUYOSHI)**

**9. BUSINESS/ACTION ITEMS**

**9.1 Designated Student Services (BERGER) – INFORMATION**

Nick Berger- Senior Director, Student Programs and Services, presented a PowerPoint to the Board describing the County Officer's designated student services (DSS). CCCOE provides this service to SELPA member districts. Mr Berger described our services, the purpose of the services, what types of activities the DSS staff perform and how we support the districts.

Board members asked questions regarding the fee structure for services to districts, home visits and number of students.

**9.2 Annual Report Presentation (WALTON)- INFORMATION**

Marcus Walton- Director, Communications, presented a PDF to the Board on CCCOE's Annual Report to the community. Mr. Walton highlighted several sections of the report, including some of the CCCOE department information and details. This document will be translated into Spanish and made available on the agency website as well as distributed to key stakeholders throughout the county.

Board members asked questions regarding receiving a hard copy in the mail, Epoch Education program (certificate program), enrollment data, graduate data, and the Teacher of the Year program.

Dr. Alleyne requested information on Epoch Certificate program and the charter school enrollment data trends for the last couple years in WCCUSD (3,897) and a hard copy of the report.

## **10. SUPERINTENDENT'S UPDATE**

### **10.1 Superintendent's Update**

Superintendent Mackey highlighted Covid-19 “Red Tier” information and updated the Board on Elementary Waiver information (28 passed CCCOE review).

## **11. CABINET MEMBER UPDATES**

### **11.1 Cabinet Member Updates**

Bill Clark-

CARES report was submitted this week.

Cheryl Cotton –

No new employees were hired since the last Board Meeting

Equitable Hiring Practices continue in Human Resources

Open Enrollment is from 9/21-10/16

## **12. BOARD REPORTS**

### **12.1 Board Reports of Activities**

Dr. Fatima Alleyne-

September 24- attended the Contra Costa County Teacher of the Year event

October 2- Back to School Event for students

Attended an Implicit Bias Training at John Swett USD

Met with constituents regarding budget and Covid-19

Attended Covid-19 Working Group meeting at West Contra Costa USD

Sarah Butler-

September 24- attended the Contra Costa County Teacher of the Year event

September 28- CC Community College- State of the District meeting

September 30- Interdistrict Transfer Meeting

Mike Maxwell-

September 24- attended the Contra Costa County Teacher of the Year event

Annette Lewis-

September 11- attended CCCOE Institute Day

September 11-12- attended CCBE Conference

Speaking with constituents and local education leaders regularly

## **13. LEGISLATIVE UPDATE**

### **13.1 Review of current legislation regarding educational matters**

None

## **14. EVENTS CALENDAR**

### **14.1 Calendar of Events**

### **14.2 Board Meeting Dates**

## **15. ADJOURNMENT**

### **15.1 The President will adjourn the Board meeting**

Board President, Vikki Chavez adjourned the meeting at 5:48 p.m.

