

Timeline	Recruitment (Student & Faculty)	Professional Learning	Program Meetings (Advisory, Leadership, Faculty)	Program Events	Responsible Parties	Other
July,2021	Develop and Print Recruitment Materials: flyer, brochure, application				Educational Services Team, Communications Department	
July,2021	Share recruitment materials with National University team for guidance and feedback				ducational Services Team National University Faculty	
July,2021	Finalize PASC Website				Educational Services Team, Communications Department	
Once Program Approval Received from CTC						
August,2021	Calendar virtual and in person informational meetings for September - December - in a wide range of locations across the county		August 12, 2021 PASC Leadership Team Meeting OE Board Rooms 5:00 - 7:00 pm		Educational Services Team, Communications Department, PASC Leadership Team, National University Faculty	Utilize district locator to reach across the county to ensure access for all district employees
August,2021	Update website to show dates and locations of informational meetings, as well as admissions information				Educational Services Team, Communications Department	
September,2021	Inform and update district leaders, charter school leaders, and other educational leaders within the county on the PASC Program, informational meetings, and provide recruitment materials (i.e. CCCOE Superintendent's Council, CCCOE Curriculum Council, etc.)				Educational Services Team, Communications Department	
September,2021	Deliver recruitment materials to school district offices for distribution to school sites and for display in district offices. Include Masters Degree information and financial aid information from National University.				Educational Services Team, Communications Department, National University Faculty	
September,2021	Hold virtual informational meetings and in person informational meetings across the county, informing future leaders of opportunity available.				Educational Services Team National University Faculty	Target participation in areas of highest student need
October, 2021	Hold virtual informational meetings and in person informational meetings across the county, informing future leaders of opportunity available.		October 14, 2021 PASC Advisory Team Meeting 0:00 am CCCOE Conference Room		Educational Services Team National University Faculty PASC Advisory Team	Target participation in areas of highest student need
November, 2021	Hold virtual informational meetings and in person informational meetings across the county, informing future leaders of opportunity available.				Educational Services Team National University Faculty	Target participation in areas of highest student need

December, 2021	Hold virtual informational meetings and in person informational meetings across the county, informing future leaders of opportunity available.		December 9, 2021 PASC Leadership Team Meeting COE Board Rooms 5:00 - 7:00 pm		ational Services Team National University Faculty PASC Leadership Team	Target participation in areas of highest student need
January, 2022	Hold virtual informational meetings and in person informational meetings across the county, informing future leaders of opportunity available.	January 8, 2022 PASC Faculty Professional Learning COE Board Rooms 10:00 - 12:00 pm "The Leadership Challenge" and "Supervision"	January 7, 2022 SC Faculty Meeting COE Board Rooms 5:00 - 7:00 pm Program Handbook view CalAPA		ational Services Team National University Faculty PASC Leadership Team	Target participation in areas of highest student need
February, 2022			February 3, 2022 PASC Advisory Team Meeting 10:00 am CCCCOE Conference Room	February 4, 2022 Program Orientation Board Rooms 5:00 - 9:00 pm	ASC Program Faculty SC Leadership Team SC Advisory Team National University Faculty	
March, 2022		March 5, 2022 PASC Faculty Professional Learning COE Board Rooms 10:00 - 12:00 pm "Professional Learning Communities" and "Supervision"	March 3, 2022 PASC Leadership Team Meeting COE Board Rooms 5:00 - 7:00 pm		C Program Faculty PASC Leadership Team	
April, 2022			April 15, 2022 SC Faculty Meeting COE Board Rooms 5:00 - 7:00 pm	April 15 CalAPA File 1 Submission Due Date	ASC Program Faculty PASC Leadership Team	
June, 2022	Revise and Print Recruitment Materials: flyer, brochure, application	June 4, 2022 PASC Faculty Professional Learning COE Board Rooms 10:00 - 12:00 pm "Improvement Science and Systems Thinking"	June 3, 2022 PASC Leadership Team Meeting COE Board Rooms 5:00 - 7:00 pm		ASC Program Faculty PASC Leadership Team	
June, 2022	Share recruitment materials with National University team for updates		June 8, 2022 PASC Advisory Team Meeting 10:00 am CCCCOE Conference Room	June 13 - 16, 2022 Leadership Learning Seminar 8:00am - 2:30pm CCCCOE Board Rooms	ASC Program Faculty SC Leadership Team SC Advisory Team National University Faculty	

July, 2022	Calendar informational meetings for August - December in a wide range of locations across the county				Educational Services Team, Communications Department, PASC Leadership Team National University Faculty	Utilize district locator to reach across the county to ensure access for all district employees
August, 2022	Hold virtual informational meetings and in person informational meetings across the county, informing future leaders of opportunity available.		August 12, 2022 PASC Leadership Team Meeting COE Board Rooms 5:00 - 7:00 pm		Educational Services Team, Communications Department, PASC Leadership Team National University Faculty	Utilize district locator to reach across the county to ensure access for all district employees
September, 2022	Hold virtual informational meetings and in person informational meetings across the county, informing future leaders of opportunity available.		September 7, 2022 PASC Advisory Team Meeting 8:00 am CCCCOE Conference Room		PASC Program Faculty PASC Leadership Team Advisory Team National University Faculty	Target participation in areas of highest student need
October, 2022	Hold virtual informational meetings and in person informational meetings across the county, informing future leaders of opportunity available.		October 7, 2022 PASC Leadership Team Meeting COE Board Rooms 5:00 - 7:00 pm	October 15, 2022 CalAPA Table 2 Submission Due Date	PASC Program Faculty PASC Leadership Team National University Faculty	Target participation in areas of highest student need
November, 2022	Hold virtual informational meetings and in person informational meetings across the county, informing future leaders of opportunity available.				PASC Program Faculty PASC Leadership Team National University Faculty	Target participation in areas of highest student need
December, 2022	Hold virtual informational meetings and in person informational meetings across the county, informing future leaders of opportunity available.				PASC Program Faculty PASC Leadership Team National University Faculty	Target participation in areas of highest student need
January, 2023			January 6, 2023 PASC Leadership Team Meeting COE Board Rooms 5:00 - 7:00 pm	January 21, 2023 CalAPA Table 3 Submission Due Date	PASC Program Faculty PASC Leadership Team	
January, 2023			January 11, 2023 PASC Advisory Team Meeting 8:00 am CCCCOE Conference Room		PASC Advisory Team	
January, 2023			January 14, 2023 PASC Faculty Meeting COE Board Rooms 5:00 - 8:00 pm	January 28, 2023 Leadership Symposium COE Board Rooms 8:00 - 12:00 pm	PASC Program Faculty PASC Leadership Team National University Faculty	

February, 2023		February 11, 2023 PASC Faculty Professional Learning BOE Board Rooms 10:00 - 12:00 pm "Data Analysis and Cycle of Improvement"			ASC Program Faculty PASC Leadership Team PASC Advisory Team	
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