



Contra Costa County Office of Education

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Karen Sakata, Superintendent of Schools

October 31, 2017

De'Shawn Woolridge, President
Pittsburg USD Board of Trustees
Pittsburg Unified School District
2000 Railroad Avenue
Pittsburg, CA 94565

Dear Board President Woolridge and Board of Trustees:

I would like to thank the Pittsburg Unified School District for its cooperation and thoroughness in conducting the required review of instructional materials and facilities for schools identified in the Williams Settlement, for providing the required information within the timelines, and for meeting the compliance requirements of the Williams Settlement Site Visits.

Enclosed is the annual report on the schools identified in the Williams Settlement within your school district for fiscal year 2017-2018. California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and the governing board for inclusion at a regularly scheduled November Board Meeting. A complete report on all the Williams visitations in Contra Costa County has also been submitted to the County Board of Education as required by law.

This report contains the results of the Contra Costa County Office of Education (CCCOE) visits of the following schools:

- Highlands Elementary, August 18, 2017
- Hillview Middle, Pittsburg High, August 21, 2017
- Marina Vista Elementary, August 18, 2017
- Pittsburg High, August 21, 2017
- Rancho Medanos Jr. High, August 24, 2017
- Willow Cove Elementary, August 18, 2017

I have attached further documentation for your review; however, the following are some highlights from the report:

Instructional Materials:

There were sufficient district-adopted, standards-aligned textbooks or instructional materials visible and/or documented in all classrooms visited, although World History texts at Pittsburg High were in disrepair.

School Facilities:

There are no facility conditions that “pose an emergency or urgent threat to the health or safety of pupils or staff.” Attached, as indicated, is a listing of areas the CCCOE Williams Settlement Visitation Team recommended should receive attention in a timely manner.

School Accountability Report Card (SARC):

The schools’ SARCs indicated that there were no instructional material insufficiencies or outstanding facility needs.

Teacher Misassignments and Teacher Vacancies:

Based on last year’s report to the California Commission on Teacher Credentialing, all misassignments were cleared in the 2016-17 school year. Subsequent quarterly reports will include any misassignments and vacancies identified in the current year.

Uniform Complaints:

None were reported to the CCCOE during the period ending October 31st.

We very much appreciate the support of the Pittsburg Unified School District’s Board of Trustees, the district administration, and especially the staff of the schools that were visited so that the directives of the Williams Settlement could be implemented. A common goal for all of us is to ensure that each of our students has the necessary materials to learn, a safe place to study, and qualified teachers. Thank you for the work you have done for the students of your district.

Sincerely,

Karen Sakata
County Superintendent of Schools

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Enclosures: Annual Reports

cc: Contra Costa County Board of Education
Janet Schulz, Ed.D.. Superintendent Pittsburg Unified School District
Contra Costa County Board of Supervisors

