

**Contra Costa County Board of Education
Charter Committee Meeting
Minutes
March 1, 2022**

1. CALL TO ORDER

1.1 Call to Order

Committee Chair, Consuelo Lara called the meeting to order at 9:02 am.

1.2 Roll Call

All Committee Members were present
Consuelo Lara, Committee Chair
Sarah Butler, Area 2 Trustee

2. GENERAL INFORMATION

2.1 The Board of Education will provide reasonable accommodations for persons with disabilities planning to attend Board of Education meetings who contact the County Superintendent's Office assistant at least 24 hours before the meeting at (925) 942-3380.

2.2 Any disclosable public records related to an open session item on an agenda and distributed by the County Superintendent to a majority of the members of the County Committee less than 72 hours before the public hearing are available for public inspection at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA and will be made available at the Public Hearing.

3. PUBLIC COMMENT

3.1 Public Comment

None

4. BUSINESS/ ACTION ITEMS

4.1 Approval of the Agenda

Agenda approved as presented

4.2 Approval of Minutes- February 4, 2022

On 4.3, Option #1, change "terms" to "charter timeline"

Minutes approved as amended.

4.3 Charter Staff Report

Neil McChesney, Coordinator, Charter School Oversight, provided the committee with an update regarding the Board Charter school site visits.

Charter MOUs

The trailer bill offered a 2-year timeline extension to charter terms. Neil shared a chart with new charter timelines. GGCS and MW do not have MOUs. After GGCS and MW, Invictus is the next MOU that will come up for renewal. MOUs are not a legal requirement, but a regular practice. MOUs will require an agreement between the charter and authorizer. MOUs can be standardized.

Board members asked questions regarding updating the MOUs, what other authorizers are doing about the MOUs, pursuing the MOU process.

Neil will return to the next meeting with information on what other authorizers are doing about the MOU extensions.

Charter Board Appointments

Neil surveyed county authorizers who have appointed trustees to charter boards. 3 of the 14 surveyed have engaged in this practice. Oakland USD provided some of their implementation materials that Neil shared with the committee.

Board members asked questions regarding the practice survey, what are the best practices, transparency

Mike Tucker provided some clarification to the committee regarding legal challenges and benefits facing authorizers who appoint board members to charters.

Public Comment:

Jumoke Hinton- CCSA California Charter Schools Association

jhinton@ccsa.org

4.4 Charter Board Appointment

This topic was discussed at the 2/4/22 Charter Committee meeting, and at the 2/9/22 CCCBOE Board Meeting. The Board referred it back to the Charter Committee for further discussion. The Charter Committee further discussed the process of appointing a representative to one of the CCCBOE's authorized charter schools as according to Ed Code 47604. The committee discussed Oakland USD's process for appointing a board member. Mike Tucker mentioned that the option to provide direction to staff is also available.

Committee would like to make a recommendation to the board to approve an appointment. The committee recommends the following responsibilities for the charter board appointee:

1. Consistent participation in board meetings and activities (approximately a 1-3 hour time commitment monthly);
 2. Contributing needed skills and knowledge to the Board; and
 3. Enforcing the standards of transparent governance required by law (training will be provided).
- Committee will make a recommendation to the board at the next regular board meeting.

Charter School Governing Board Appointee

Background

As permitted by Education Code §47604(c), the CCC Board of Education is appointing one appointee to the governing boards of select charter schools. Once confirmed by the CCC Board of Education, the appointee will serve as a full, voting member of the charter school's board.

Applicants will be selected based on their relevant experience and expertise in target skill areas. Target skill areas include the following: Board Governance, Academic/Educational Expertise, Legal Expertise, Financial Oversight. Additionally, all applicants will be screened for potential conflicts of interest prior to confirmation.

Responsibilities

Charter board appointees are responsible for:

1. Consistent participation in board meetings and activities (approximately a 1–3-hour time commitment monthly);
3. Contributing needed skills and knowledge to the Board; and
4. Enforcing the standards of transparent governance required by law (training will be provided).

The next step would be to solicit applicants. The Charter Committee would vet the applications.

4.5 Charter MOU Template Discussion

Move to next agenda

4.6 Future Agenda Items

Charter MOU Template Discussion

Charter Visit Schedule

Board Appointment (if needed)

Research on Charter Authorizers and MOU terms

5. ADJOURNMENT

5.1 The Chair will adjourn the meeting.

Committee Chair, Consuelo Lara adjourned the meeting at 10:42 am.