

**Contra Costa County Board of Education
Charter Committee Meeting
Minutes
March 24, 2022**

1. CALL TO ORDER

1.1 Call to Order

Committee Chair, Consuelo Lara called the meeting to order at 4:30 pm.

1.2 Roll Call

All Committee Members were present

Consuelo Lara, Committee Chair

Sarah Butler, Area 2 Trustee

Staff present:

Neil McChesney- Coordinator, Charter School Oversight

Michelle Kiernan- Executive Assistant to the Superintendent and Board

Mike Tucker, Attorney- Girard, Edwards, Stevens & Tucker LLF

2. GENERAL INFORMATION

2.1 The Board of Education will provide reasonable accommodations for persons with disabilities planning to attend Board of Education meetings who contact the County Superintendent's Office assistant at least 24 hours before the meeting at (925) 942-3380.

2.2 Any disclosable public records related to an open session item on an agenda and distributed by the County Superintendent to a majority of the members of the County Committee less than 72 hours before the public hearing are available for public inspection at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA and will be made available at the Public Hearing.

3. PUBLIC COMMENT

3.1 Public Comment

None

4. BUSINESS/ ACTION ITEMS

4.1 Approval of the Agenda

Move 4.4 first

Move 4.5 next

Move 4.6 after next

Move 4.7 last

Agenda approved as amended.

4.2 Approval of Minutes- March 1, 2022

Minutes will be brought back to the next meeting.

4.3 Charter Staff Update

Neil McChesney, Coordinator, Charter School Oversight, provided the committee with an update regarding the Invictus Board providing a Board recruitment plan.

Committee members asked questions regarding charter updates and the distribution of that information. The committee requested status updates on information shared with CCCOE from charter schools.

Mr. McChesney also reported on CVCHS, including the appointment of parent Board Member, Kristy Downs and Executive Director, Dave Fehte. CVCHS may propose a material revision regarding independent study expansion. Information will be shared as it becomes available.

Committee members asked questions regarding which trustee will be moving out of state, their term, and how long Dave Fehte will be under contract and the material revision timeline, what school year the increase in the independent study program will be implemented.

Mr. McChesney also updated the committee regarding the notice of concern for CoCoSPA. The charter submitted the information to Mr. McChesney and Mr. McChesney will update the full Board at the next Board meeting on this issue. Mr. McChesney will send Trustee Butler CoCoSPAs second interim report.

4.4 Charter Board Appointment

This topic was discussed at the 2/4/22 Charter Committee meeting, and at the 2/9/22 CCCBOE Board Meeting. The Board referred it back to the Charter Committee for further discussion. The Charter Committee brought the draft appointment process to the 3/9/22 CCCBOE Board Meeting.

The County Board of Education's Charter Committee has discussed and is recommending to the County Board to approve the process of appointing a representative to the Governing Board of a select Charter School Governing Board, according to CA Education Code 47604, and BP 0420.41

Board Policy 0420.41 states in part: "In order to avoid any perceived or actual conflict of interest, neither members of the County Board nor CCCOE employees shall sit on the boards of charter schools the County Board has chartered."

The intention of the proposed appointment process is to have an application process and request applications from parents and/or community members who are interested in serving on the Governing Board of one of the CCC Board of Education's authorized charter schools.

This topic was discussed at the 2/4/22 Charter Committee meeting, and at the 2/9/22 and 3/9/22 CCCBOE Board Meetings.

On the Draft Charter Board Appointment Process attachment, the committee would like to replace number 3, the first word "Enforcing..." to "Upholding..."

In the first paragraph, change the word "...boards..." to "...board..."

In the second paragraph, take out the sentence starting with "Target skill areas..." take out sentence starting at "...and expertise.."

Insert Ed Code 47604(c) in the first paragraph

Insert CCCBOE policy 0420.41 with an asterisk directing to the bottom of the page.

Insert MOU Template Provision 4.3 at the bottom of the page.

Mike Tucker, attorney, presented a legal perspective on the liability of appointing a Board member to a charter school.

4.7 Charter MOU Extensions

Neil McChesney, Coordinator, Charter School Oversight, provided the committee with information on charter MOU extensions. Mr. McChesney surveyed other county charter authorizers and shared his findings with the Board. Most have adopted a singular approach.

Committee members asked questions regarding the governance structure for GGCS, looking at MOU template for MW and GGCS.

4.6 Schedule A:

Neil McChesney, Coordinator, Charter School Oversight, provided the committee with information on Schedule A. Mr. McChesney presented the committee with an example of Epicenter Compliance Charts, used to drive and review information in Schedule A documents.

Committee members would like to receive a list of the documents submitted to Epicenter

4.5 Charter Visits

Neil McChesney, Coordinator, Charter School Oversight, provided the committee with information on charter board member visits, which will be shared with Board Members mid-April.

Trustee Butler would like to visit Manzanita, CoCoSPA and Summit, as she has never been to those schools

4.8 Future Agenda Items

Next Meeting: 4/18/22 at 8:45 am

GGCS Governance

MOU Extensions

MOU Template- discuss points in the document

New Charter Legislation that the Committee should know about
(Charter Board Appointments- Next Steps) after Board Meeting

Follow-Up on Epicenter Software

5. ADJOURNMENT

5.1 The Chair will adjourn the meeting.

Committee Chair, Consuelo Lara adjourned the meeting at 6:00 pm.