

**Contra Costa County Board of Education
Charter Committee Meeting
Minutes
April 18, 2022**

1. CALL TO ORDER

1.1 Call to Order

Committee Chair, Consuelo Lara called the meeting to order at 8:45 am.

1.2 Roll Call

All Committee Members were present
Consuelo Lara, Committee Chair
Sarah Butler, Area 2 Trustee

Neil McChesney, Coordinator, Charter Oversight

2. GENERAL INFORMATION

2.1 The Board of Education will provide reasonable accommodations for persons with disabilities planning to attend Board of Education meetings who contact the County Superintendent's Office assistant at least 24 hours before the meeting at (925) 942-3380.

2.2 Any disclosable public records related to an open session item on an agenda and distributed by the County Superintendent to a majority of the members of the County Committee less than 72 hours before the public hearing are available for public inspection at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA and will be made available at the Public Hearing.

3. PUBLIC COMMENT

3.1 Public Comment

None

4. BUSINESS/ ACTION ITEMS

4.1 Approval of the Agenda

Agenda approved as presented

4.2 Approval of Minutes- March 1, March 24, 2022

March 1 Minutes will be brought back.

March 24 Minutes, approved with amendments

Item 4.3: Add "Appointment of" parent rep Kristie Downs and approval of Executive Director contract David Fehte

Item 4.7: period after "GGCS."

4.3 GGCS Governance

Neil McChesney, Coordinator, Charter Oversight, presented to the Committee an Excerpted from the GGCS Charter Petition which explains that the County Superintendent as an elected representative shall have sole authority for all aspects of GGCS's operation. GGCS maintains an advisory committee. The advisory committee posts their agendas before meetings on the CCCOE website, they do not hold the same legal authority of a Board. Other dependent Charter schools have the same construct across the state.

The Committee asked questions about the parental involvement, if there is an MOU in place, who wrote the petition, the Committee would like more information about the advisory committee. The Committee also asked about the Board oversight of GGCS, how does GGCS involve parents and replace parents on advisory Board

Mr. McChesney will send the link to the Advisory Council meeting agendas to the committee.

After reviewing the additional information, the Committee would like this agenda item brought back to the next meeting.

4.4 Schedule A: Required Documentation

Neil McChesney presented to the Committee with an example from Epicenter with information that can be found in Schedule A. Because this is new, the dates are not accurate, next year, the Original Event Date and Original Event Date will be the same.

Trustee Butler shared the FCMAT Charter Document.

Mr. McChesney reported that most of what is in Schedule A is represented in the FCMAT document. It is used as a reference, but Schedule A and MOUs are the primary documents for charter oversight.

The Committee asked questions about the "approval pending" process, and when in the year items are due.

The Committee would like this agenda item brought back to the next meeting.

4.5 Comprehensive School Safety Plans

The Committee discussed Comprehensive School Safety Plans for charter schools. Are the charters submitting the Comprehensive School Safety Plans to us?

Mr. McChesney reported that the charters are submitting the safety plans to the County Office. The document is very comprehensive, including, mental health, school climate, emergencies, etc. Documents are generally 100+ pages. The annual process is a review of the Safety Plan by a committee and local professionals. According to requirements, the plan must be adopted but it is not a requirement that the charter board approves the plan.

4.6 MOU Template Discussion

Trustee Lara reviewed the MOU Template and asked questions regarding the editing of the document, is the template ever changed? Trustee Butler mentioned some of our most recent MOUS, including CoCoSPA and CVCHS, and the template was edited into a longer document at the time to include different pieces of information. Trustee Lara discussed how we evaluate data and is continuing to study the MOU Template.

Mr. McChesney reported that the MOU Template is minimally edited for each charter school. It would be a good idea to keep the form standard for all charter schools. It is a good starting point.

4.7 Charter MOU Extension Discussion

The MOU terms will lapse in the next couple of years. The Committee has not recommended a way to approach this issue at this time. Most authorizers have agreed to extend existing MOUs to match new charter terms. The committee has an interest in taking the extension case by case. The Committee would also like to consider noting on the website the extension information.

The Committee can either:

Extend existing MOUs to match new charter terms

Renegotiate a new MOU with charter schools for the 2-year gap

The Committee would like to inform the Board and the public of the

Mr. McChesney informed the Board that the charter section of the website will be updated with more up-to-date information including a table with each charter, their terms, notes on legislation, forms, and additional information to make the charter webpages more user friendly.

The Committee would like this agenda item brought back at a meeting in the future.

4.8 Charter Board Appointment Discussion

Trustee Butler discussed the Charter Board Appointment Discussion being brought to the April 20 Board meeting. Be sure on Board Appointment form, #3, the word “enforcing” is replaced with “upholding”. Italicize the Ed Code in the first paragraph.

4.9 Charter School Data Discussion

The Committee would like to move forward with the following data for our authorized charters, including:

Attendance Rates

Expulsion Rates

Teacher Retention

Credentialed Teachers

Class Sizes

Trustee Lara would like to be involved in choosing the data points for the charter data information booklet.

Mr. McChesney will begin working on this information in Fall 2022 for a second-semester goal release of this information. The state dashboard on school performance drives most of this information.

The Committee would like to receive updates on progress and data information in Fall/ Winter 2022. Some of this data is in the school's SARC reports.

4.10 Charter Site Visits

Mr. McChesney has coordinated to add Summit K-12 to the Committee visit schedule. The Committee will visit the remaining charter schools in the Fall 2022.

4.11 Future Agenda Items

GGCS Governance

Schedule A

Committee will send items to Michelle Kiernan for the next agenda

Michelle will send out a Doodle Poll for the next meeting date

5. ADJOURNMENT

5.1 The Chair will adjourn the meeting.

Committee Chair, Consuelo Lara adjourned the meeting at 10:02 am.